

# **Letter of Intent to Homeschool**

## **General Form Information**

### **When and where do I need to submit this form?**

The state of Minnesota requires homeschoolers to notify the superintendent of their local school district when they:

- Initially withdraw from public school (within 15 days of withdrawal)
- Continue homeschooling for another school year (by October 1 of the school year)
- Move out of the school district (within 15 days of changing residence)

### **At what age does my child need this form submitted?**

This form is required for children aged 7 to 17. If your child is 6 or younger when you would otherwise need to submit this form, you do not need to submit it. A child who has already met the requirements for high school graduation, or who withdraws from school for the first time at the age of 17, does not need to submit this form.

### **Do I need to submit an immunization statement?**

If this is your first time submitting this form for a child, you need to submit either an immunization record or a notarized statement of conscientious exemption to immunizations. If you have not submitted a conscientious exemption statement, then you will also need to submit an immunization record when your child enters 7<sup>th</sup> grade (age 12).

# Letter of Intent to Homeschool

This document meets all parent/guardian reporting requirements of Minn. Stat. §§ 120A.22-120A.26 (2017).

(To Parent/Guardian: submit this form to your school district's superintendent within 15 days of (1) a child's initial withdrawal from public school or (2) moving out of the school district. Also submit it by October 1 of each school year for children aged 7 to 16 who continue to homeschool.)

**School District:** \_\_\_\_\_

**Parent/Guardian Submitting Form:** \_\_\_\_\_

**Applicable Child(ren) and Birthdate:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Address of child(ren):** \_\_\_\_\_

**Instructor:** Choose one of the following:

I, the parent, am the child(ren)'s instructor.

I, the parent, am not the child(ren)'s instructor, and evidence of the instructor's qualifications pursuant to Minn. Stat. § 120A.22 Subd. 10 is attached to this form.

**Assessment Exam:** Minn. Stat. § 120A.24 Subd. 11 Requires the child(ren) to be assessed annually using a nationally norm-referenced standardized achievement examination. The parent/guardian intends to meet this requirement in the following manner, and the superintendent's agreement is assumed unless the superintendent notifies the parent/guardian otherwise in a timely manner:

The requested information is unchanged since it was last reported to this superintendent.

The child(ren) will meet this requirement this year as follows:

**Assessment Exam:** \_\_\_\_\_

**Administrator:** \_\_\_\_\_

**Location:** \_\_\_\_\_

The school district may not use the information on this form as directory information or disclose it to third parties without the written consent of a parent/guardian per Minn. Stat. § 13.32 Subd. 4a. Any violation will subject the school district to penalties pursuant to the Minn. Stat. §§ 13.08-13.09.